



# 2006 – 2007 Handbook

Liberty Evangelical Free Church  
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# Liberty Evangelical Free Church

Welcome to Liberty Evangelical Free Church. We are excited about our Awana program and the impact it can make in the lives of youth.

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## Our Weekly Services

Each Sunday, we gather together at 8:00 am & 10:50 am, in the Activity Center at our Ministry Center. This service is designated for you to worship God and magnify His Holy Name.

## Our Weekly Schedule

Awana.....	<i>Wednesdays</i> .....	6:30-8:00 pm
1st Service Worship.....	<i>Sundays</i> .....	8:00 am
Sunday School (all ages).....	<i>Sundays</i> .....	9:30 am
2nd Service Worship.....	<i>Sundays</i> .....	10:50 am
Jr. High Youth.....	<i>Wednesdays</i> .....	6:30-8:00 pm
Sr. High Youth.....	<i>Sundays</i> .....	6:30-8:00 pm

## Our Pastors

### **Dane Schaudt**

Senior Pastor

dane.schaudt@libertyefree.org

### **Greg Renaud**

Student Ministries Pastor

greg.renaud@libertyefree.org

## Our Purpose

With the Liberty which is ours in Christ, we choose to love, honor, and obey our Lord. Glorifying Him in all we do, we endeavor to spread the light of His gospel to our community and to the world and to encourage one another to walk in the Spirit until He comes again.

# Welcome to AWANA

*Study to show yourself approved unto God, workmen who are not ashamed, rightly  
dividing the word of truth.*

*II Timothy 2:15*

AWANA is one of the most vital evangelistic tools available to New Testament churches today. Our AWANA-chartered church currently offers three clubs for boys and girls from 3 years old through the 6<sup>th</sup> grade.

Cubbies	3 years old to pre-kindergarten
Sparks	K - 2nd grade
Truth & Training	3rd - 6th grades

Our clubs meet each Wednesday from 6:30 - 8:00 p.m. We will begin with our AWANA Roundup on September 15 for a fun time of games, food and AWANA registration. Our first club will begin on September 19 and will end with our Awards night on **April 9, 2007**.

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## Liberty's Goal

Our aim is to make growing disciples of Christ. A disciple should always endeavor to be more like Christ by being established in the disciplines of God's Word, prayer, fellowship, and witnessing. A disciple displays Christ's character, values, and discipline in their ministry as gifted and empowered by the Holy Spirit.

## AWANA's Goal

To reach boys and girls (and their families) with the Gospel of Christ and to train them to serve Him.

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## Club Expenses

### Dues

We ask each clubber to bring 50 cents per week for dues. This will help us finance the awards, prizes and special events. We really appreciate your help in sending dues to club for your child. If you prefer, you can pay dues in advance at \$13.00 per year.

Cubbies	\$7.00
Sparks	\$7.00
Truth & Training	\$7.00

### Uniform

Your uniform should be purchased soon after your child has passed the entrance test, so you can put your earned awards on it. The prices for uniforms are as follows:

	<b>Cubbies</b>	<b>Sparks</b>	<b>Truth &amp; Training</b>
New	\$9.00	\$10.00	\$13.00
Used (if available*)	\$4.50	\$ 5.00	\$ 7.50
Sizes	Small (4) Medium (5) Large (6) X-Large (8) XX-Large (10)	Small (6) Medium (8) Large (10) X-Large (12) XX-Large (14)	10,12,14, 16 - child (sizes run small)  S, M, L, XL adults

*\* Due to this being early in our AWANA program, we do not have used uniforms available at this time. In the future, this may be an option.*

If you outgrow your uniform and it is clean, and free of holes, please return it to us for a partial refund. The refund amount is equivalent to the price of the used uniforms outlined above. Allow two to three weeks on new uniform orders.

## **AWANA Awards**

AWANA is achievement-oriented and achievements are recognized and rewarded. Awards are given for handbook progress, Sunday School and club attendance, and participation in special events. Since these patches, pins, etc., can only be worn on the uniform, we encourage all clubbers to have a uniform, so they can receive their awards.

### **AWANA Shares**

Each Awana clubber (except Cubbies) earns “Awana Shares” by means of wearing their uniform, participating in games and completing handbook sections. These shares can then be used to buy items in our Awana Store. Kids use their shares to buy fun toys; some choose to buy gifts for their friends or family.

### **Club Attendance Awards**

Throughout the year, four attendance awards can be earned for regular attendance. Clubbers are allowed one absence in each time period.

### **Handbook Completion Awards**

Each book at each level is divided into two main parts: Bible and Activities. Success in the handbook depends largely upon parental support. Children need to be encouraged to complete their handbook sections. Awards (ribbons and trophies) are given at the year-end Awards Night to clubbers who have completed their handbook.

### **Sunday School Awards**

These patches/seals will be given twice each club year. To earn this award, clubbers must attend Sunday School at the church of their choice each Sunday. Two unexcused absences will be allowed in each 12-week time period. An example of a Sunday School attendance sheet is in the back of this handbook and will be sent home with the clubbers at the appropriate time.

## Special Activities and Events

### The AWANA Store



The Store is open to all clubbers (except Cubbies) 4 times during the club year (once each quarter). Clubbers spend the “AWANA Shares” they have earned to purchase various items. All clubbers look forward to “store night”. If you have any items that you would like to donate to this store, please bring them to Awana and mark them “store”. Thank-you!



### Trunk or Treat Night

After club, the kids will visit different “trunks” in our parking lot and receive a treat. Come and join your children as they travel from trunk to trunk.

### Canned Food Drive

We encourage clubbers to bring a can of food each time they come to club. These items will be donated to the Pella Food Pantry just before Thanksgiving.



Grand Prix An excellent parent/child relationship builder designed to encourage achievement in something other than athletic pursuits. Clubbers compete for design and speed trophies. Everyone starts with a kit to build a car from a block of pine wood. Kits will be sold well in advance at a cost of \$5/kit. An example of the order form to be sent home with the clubber is in back of this handbook.

### Parents Night

Come and see your clubber in action. Meet your children’s leaders, enjoy refreshments, and see what AWANA is all about.



### Theme Nights

We use theme nights to keep things fun and exciting. We have added a few new theme nights this year. This year we are going to also take a few of those nights and incorporate the theme into our club night. It’s going to be a fun and exciting year!



### Awards Night and Reception

Parents and all family members are encouraged to attend this wonderful evening for your clubbers. They will be presented special awards they have received throughout the year.

## General Guidelines and Discipline

The purpose of discipline is to teach acceptable behavior, not merely a set of rules. By setting and enforcing club standards, AWANA leaders attain a consistent standard of acceptable conduct.

AWANA uses a five-count method to bring order and quiet. It is for the whole group. The Director or person in charge will slowly count 1-2-3-4-5 at which time there should be absolute silence.

AWANA uses a three-count method as a discipline device. This is used anytime during the club to discipline individual clubbers who are disruptive or misbehaving. The clubber will be warned by the Director or person in charge with a count of “1”. If misbehavior continues they will be warned again with a count of “2” and may be taken to the Commander for counseling. If clubber still refuses to behave appropriately, they will receive a “3” and will be taken home or their parents called. They will not be allowed to return to club until he/she is willing to follow the rules and behave properly.

During Handbook Time, everyone is expected to respect others saying verses by being as quiet as possible.

Game Time is a privilege, and we do not want anyone to miss it. In the case of misbehavior, however, the person in charge may revoke Game Time privileges for a night as an act of discipline.

- **NO RUNNING** before, during or after club, except during Game Time.
- **NO GUM** or **FOOD** allowed, except when club planned.
- **NO FOUL LANGUAGE** or **GESTURES** will be used before, during, or after club.
- **NO PLAYING in PARKING LOT** before or after club.
- **NO PUSHING, SHOVING OR ROUGH HOUSING** at any time before, during or after club.
- **DISPLAY CARE and RESPECT** for all church property and others.

## **Your Involvement is Needed**

Moms and Dads, Grandparents, and anyone else special in an AWANA clubber life. You are essential in helping your AWANA Clubber(s) to get the most enjoyment and fulfillment out of the AWANA Club.

- Encourage your AWANA Clubber(s) to attend AWANA every week. Not only will consistency help the child(ren) to excel, but he or she is also a member of a color team that depends on each child's participation. Be sure that your AWANA Clubber(s) arrives on time! Promptness helps our program keep on track.
- Make sure that your AWANA Clubber(s) wears his or her uniform, brings their Bible and handbook, and pays the weekly dues (unless paid in advance). Clubbers will be awarded AWANA shares for each of these things. If they do not have a uniform or have not earned one yet, casual clothes and tennis shoes should be worn. Any T-shirt with inappropriate material printed on them will be addressed with the parent prior to the next club night.
- Contact your child's Leader with questions or concerns. If after talking to the Leader, your questions are not adequately answered, contact the Club Director or Commander.
- Help your child prepare for club each week by spending time at home with them reading and reviewing their Handbook material. If they do not have a Bible, please contact the club director. No child should be trying to complete their Handbook without a Bible. We use the NIV (New International Version) of the Bible.
- Encourage your child by familiarizing yourself with their Handbook, especially the Activities. Often these sections require more time and involve home related tasks and activities.
- Gently remind them to spend 5-10 minutes each day on verses. Memorizing is hard work but your involvement will validate the child's efforts and motivate him or her to complete the handbook within the year. AWANA Clubber(s) will be limited to a maximum number of sections each night, according to the group they participate in.
- Always encourage your AWANA Clubber(s). Children have much more fun when someone shows an interest in their accomplishments.
- All parents are welcome to attend any club, any night with their child.
- We welcome those who would like to serve the Lord and impact the lives of youth by volunteering some of your time. If you are interested in this vital service, please let us know by visiting with the Club Director or Commander.

## **AWANA Policies**

*These guidelines apply to most of our AWANA Clubbers. Separate AWANA Clubs will have their own guidelines set by AWANA Intl. regarding working in handbooks, etc.*

- If there is no school because of bad weather, there will be no AWANA. If Pella public schools are dismissed early or cancelled due to bad weather, there will be no AWANA.
- Given our location, no clubber will be allowed to walk home.
- If a clubber does not have a uniform, awards will not be given. When a clubber does obtain a uniform, all back awards will be given.
- A clubber is eligible to purchase a book and a uniform upon completion of their Entrance Test.
- Uniform neatness must be maintained throughout the entire club time. Shoes: Sparks and T & T clubbers must wear tennis shoes, since they will be running on the game circle. Cubbies may wear any type of appropriate footwear.
- During Handbook Time, everyone is expected to be quiet. Trips to the restroom and drinking fountain will not be allowed during Council Time and will be discouraged during Handbook Time.
- Verses should be memorized word for word with one help per verse, according to the AWANA guidelines. We use the New International Version (NIV) translation of the Bible.
- It is critical to complete work in Handbook in order to participate in Game Time activities.
- We suggest clubbers carry a bag of some kind to keep their books, Bibles and any papers we need to send home with them. There are some nice AWANA bags available in the AWANA catalog, however, an AWANA bag is not required. See the AWANA secretary or call the church office if you would like to see them.
- Cubbies (ages 3 & 4) must be picked up in the Cubbies room.

# Cancellations

In the event that club is cancelled, due to bad weather or other unforeseen factors, notice of cancellation will be announced on KCWN (99.9 FM) and KRLS (92.1 FM) radio stations as well as on our website [www.libertyefree.org](http://www.libertyefree.org). If there is no school because of bad weather, there is no AWANA. If Pella public schools are dismissed early or cancelled due to bad weather, there will be no AWANA.



## Wellness Policy

As we all know, sickness can keep going around with children, affecting not only the other children in your child's Awana group, but your family and other families as the illness goes "back and forth" between the children. Here is our established health policy for the Awana ministry.

Children SHOULD NOT attend Awana if they have any of the following symptoms:

- ❖ Fever – 100 degrees or higher within the last 24 hours
- ❖ Vomiting within the last 24 hours
- ❖ Diarrhea within the last 24 hours
- ❖ Runny nose if accompanied by other symptoms and/or colored discharge
- ❖ Bad Cough – coughing increases the chance of infection being spread to others
- ❖ Any rash that is suspected to be contagious
- ❖ If your child is prescribed an anti-biotic, they must have been on the anti-biotic for a minimum of 48 hours prior to attending Awana

## **AWANA Sunday School Attendance Form**

To earn your Sunday School attendance award you should have attended Sunday School from \_\_\_\_\_ with no more than two (2) unexcused absences.

If you attend a church other than Liberty Evangelical Free in Pella, this form must be signed by your Sunday School Superintendent, Sunday School Teacher, or the person who keeps attendance records in your church.

Please return this form to your club director by \_\_\_\_\_ so records can be completed for the semester.

Your Name \_\_\_\_\_

Sunday School Attended \_\_\_\_\_

SAMPLE

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Position



## You Passed!

Congratulations on passing your AWANA entrance booklet. You are now a member of our AWANA clubs and may purchase a handbook and uniform.

Your handbook may be purchased for \$7.00 from the Club Director. This will be your Bible and Craft study for the rest of the AWANA year. You can earn uniform awards in your handbook. Be sure and bring it to club every Wednesday.

Your uniform should be purchased soon so you can put your earned awards on it. The prices for uniforms are as follows:

	<b>Cubbies</b>	<b>Sparks</b>	<b>Truth &amp; Training</b>
New	\$9.00	\$10.00	\$13.00
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*\* Due to this being the first year of our AWANA program, we do not have used uniforms available at this time. In the future, this may be an option.*

If you outgrow your uniform and it is clean and free of holes, please return it to us for a refund. The refund amount is equivalent to the price of the used uniforms outlined above. Allow two to three weeks on new uniform orders.

Uniform awards will not be given to clubbers who do not own uniforms, as they have no place to display them. If you have any questions on any of this information, please feel free to call Liberty Evangelical Free Church at 641-628-1980.

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### Order Form To Be Returned To Your Director

Names (s) of Clubber

1) \_\_\_\_\_ Size: \_\_\_\_\_  
 2) \_\_\_\_\_ Size: \_\_\_\_\_  
 3) \_\_\_\_\_ Size: \_\_\_\_\_

**Total Amount Due for Handbooks:** ..... \$7.00

**Total Amount Due for Uniforms (Refer to above):** .....

**Grand Total** .....